

Home Maintenance Checklist

MONTHLY:

- _____ Check furnace filters and clean or replace.
- _____ Check air conditioning unit to ensure no grass or debris is blocking the coils.
- _____ Clean or replace dirty filter in range hood fan.
- _____ Test smoke and carbon monoxide detectors and their batteries.
- _____ Check and reset ground fault circuit interrupter.

SPRING CHECKLIST:

- _____ Check outside the house for peeling paint, loose siding, and cracks. Repair as needed.
- _____ Remove, clean and store storm windows. Repair or replace as needed.
- _____ Check door and window screens and repair as needed.
- _____ Check foundation for cracks. Seal, if needed.
- _____ Check all weather stripping and caulking around windows and doors.
- _____ Check and clean dryer vent, stove hood, and room fans.
- _____ Replace filters on air conditioners.
- _____ Check seals on refrigerator and freezer, clean refrigerator coils.
- _____ Clean fireplace. Leave damper open for better ventilation.
- _____ Check faucets for leaks. Repair or replace, if needed.
- _____ Check attic for proper ventilation, open vents.
- _____ Clean drapes and blinds, repair as needed.
- _____ Replace smoke detector batteries.

FALL CHECKLIST:

- _____ Check weather stripping and caulking around the doors, replace or repair as needed.
- _____ Drain outdoor faucets.
- _____ Clean roof gutters and drain pipes so leaves will not clog.
- _____ Check roof for leaks. Repair, if needed.
- _____ Clean chimney flue. Check chimney for damaged caps.
- _____ Check flashing around vents, skylights, and chimney for leaks.
- _____ Drain hot water heater and remove sediment from bottom tank. Clean burner surfaces.
- _____ Check insulation around pipes, ducts and water heater.
- _____ Check faucets for leaks, replace washers if necessary.
- _____ Clean refrigerator coils.
- _____ Have heating system and heat pump serviced.
- _____ Remove window air conditioners or cover.
- _____ Remove screens and install storm windows (if removable)
- _____ Replace smoke detector batteries.